

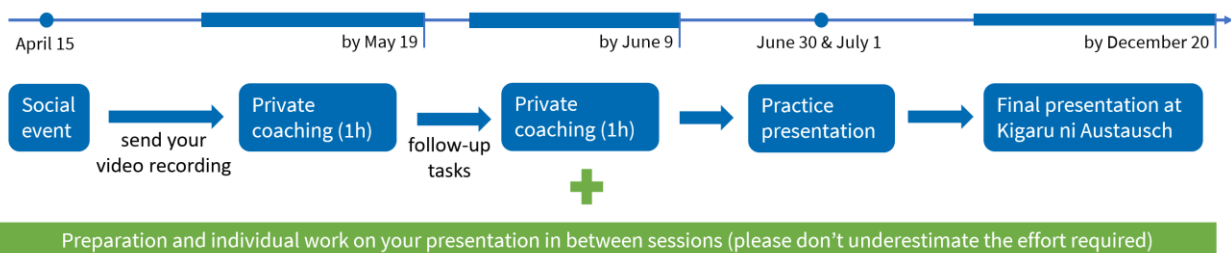
## DAAD “Kigaru ni Austausch Presentation Coaching” (Spring 2023) – Detailed Schedule and Requirements

The coaching consists of five modules. Participation in all modules is required for completion. The program is held completely online.

### Kigaru ni Austausch Presentation Coaching (Spring Semester 2023)



Deutscher Akademischer Austauschdienst  
ドイツ学術交流会



1. **Social event:** You get to know the other participants and your coach and get started on your presentation.

Date: Saturday, April 15, 16:00-19:00 JST / 9:00-12:00 CEST

What you need to do:

- Decide your presentation topic.
- Be ready to speak about your presentation topic in English for about 1 to 3 minutes.
- Participate in the social event and introduce your topic to the other participants and the coach.

2. **First private coaching session:** You will prepare the first version of your presentation and define your individual challenges together with your coach.

Deadline: Finish your first session by Friday, May 19.

What you need to do:

- Schedule a session with the coach.
- Prepare a video of you giving your actual 15-25 min. presentation and send it to the coach *at least one week before your session*.
- Participate in the one-on-one session (1 hour) with your coach *by May 19*.
- Decide on the next steps together.

3. **Second private coaching session:** You will refine your presentation and work on your individual challenges together with your coach.



Deadline: Finish your second session by June 9.

What you need to do:

- Work on any areas that the coach has suggested in the previous session.
- Schedule a session with the coach.
- Send anything you agreed on with your coach one week before your session.
- Participate in the one-on-one session (1 hour) with your coach *by June 9*.
- Decide on the next steps together.

4. **Practice presentations:** You present in front of your peers and get additional feedback.

Date: June 30 or July 1, 16:00-19:00 JST / 9:00-12:00 CEST\*

What you need to do:

- Work on any areas that the coach has suggested in the previous session.
- Be ready to give your full presentation in front of the other participants.
- Participate in both practice events, giving your presentation to receive feedback and giving feedback to others.

\* The slot of your practice presentation is chosen by DAAD, considering your preference. If you or the coach notice that you need additional help after your practice presentation, you may be given the chance to participate in an additional one-on-one coaching session, subject to approval by DAAD.

5. **Final presentation:** You give your final presentation at a "Kigaru ni Austausch" event.

Deadline: Finish before December 20.

What you need to do:

- Schedule a Kigaru ni Austausch event with DAAD at a date of your choosing between July and December 2023.
- Send the information for the flyer to DAAD *at least two weeks before the event*.
- Give your presentation to a live audience at Kigaru ni Austausch at your chosen date and answer the questions of the audience.
- If you wish to receive a certificate of completion, please contact DAAD after the event.

## Questions?

Please contact Mr. Pascal Wenz-Kim of the DAAD Regional Office Tokyo at [wenz@daadjp.com](mailto:wenz@daadjp.com)